



**FULL CLAIM RECOUPMENT REQUEST FOR PROVIDERS**

This form is to be used for full recoupments only.  
Partial recoupments must follow the [claim submission policy](#).

Date requested \_\_\_\_\_  
Provider Name \_\_\_\_\_ NPI \_\_\_\_\_ Payee ID \_\_\_\_\_  
Provider's physical address \_\_\_\_\_  
City, state, zip \_\_\_\_\_  
Provider contact person \_\_\_\_\_  
Contact email \_\_\_\_\_  
Requested by \_\_\_\_\_ Phone with extension \_\_\_\_\_  
Patient name \_\_\_\_\_ DOB \_\_\_\_\_  
Member # \_\_\_\_\_ Group # \_\_\_\_\_  
Claim # \_\_\_\_\_ DOS \_\_\_\_\_

Amount Billed \$ \_\_\_\_\_  
Recoup Amount \$ \_\_\_\_\_

**Please mark reason for recoupment**

Duplicate payment                       Billed in error (reason) \_\_\_\_\_  
 Not our patient                               Incorrect patient  
 Paid incorrect provider                       Other insurance primary-EOB attached  
 Medicare primary-EOB attached               Combined w/charges on another claim  
 Workers' comp paid                               Received corrected explanation of Medicare benefit  
 3rd Party liability paid (auto, homeowners, etc.) EOB attached  
 Other \_\_\_\_\_

**Please fax request to Payment Integrity at 920-720-1868**